

**Santa Cruz Valley United Methodist Church
70 East Sahuarita Road, Sahuarita, Arizona 85629**

Facilities Use Agreement

User group's name: _____
User's Group status: Non-Church User _____ Non-profit _____
SCVUMC affiliation: Member group _____ SCVUMC group _____
Undersigned representative (print name) _____
Undersigned address/city/zip _____
Undersigned telephone number _____
Date/Dates of group's use: _____ Start Date: _____
Start Time: _____ End Time: _____ (include your set up and clean up)
Facilities use fee: _____ Refundable damage deposit: _____

For single event, the agreement is effective from date of signing through date of the event. For multiple event dates, Agreement effective through twelve months from date of signing or as designated otherwise.

I, the undersigned representative of the above group requesting use of space in the SCVUMC Church, affirm that I have read carefully the SCVUMC *Building User Overview and Guidelines*. I agree to **be personally present** at the above group's events in the church and to be personally responsible for the group's compliance with the Overview and Guidelines including:

- Delivering to the church office, at least a week in advance of use, the refundable cleaning and damage deposit amount specified above,
- Paying the church, before the date of use, the above specified facilities use fee, and
- Arranging with the user group's insurance agent to furnish to the church's Facilities Coordinator in advance of the use, a certificate of the user's current liability insurance naming the SCVUMC as additional named insured.

Hold Harmless Agreements

I, as a representative of the user group, agree that the use of the church facilities is strictly at the risk of the user group. The church assumes no responsibility for injury, accident, or theft of personal property as a result of the above group's use.

I agree that the user group and I are responsible for paying replacement cost of breakage, theft, or destruction of church property or equipment during the use event. I agree to report damage, accidents, or violations to the Church Administrator.

Nothing in this contract shall be construed to prohibit the church from, at the last minute, moving or canceling a use of its facilities to accommodate a church event (see *Building Use Overview*).

User Representative _____ Church Administrator _____

Date signed _____ Date signed _____