

Santa Cruz Valley United Methodist Church
Policy for Donation of Furnishings

To ensure that our Church only receives donated items that are of use to the church, the Board of Trustees has developed the following guidelines to be used when someone has something (other than money) to be donated to the Church.

1. Nothing will be dropped off or left at the Church without prior approval of the Board of Trustees.
2. When you do have something you think the Church could use, please contact one of the Trustees. Be prepared to describe the item, possibly provide a picture and/or make arrangements for the Trustee to inspect the item. Criteria for accepting items:
 - a. The item must be something the Church can use immediately or in the near future
 - b. The item must be either new, in good condition or easily repairable
 - c. Living things such as trees, plants, etc. will not be accepted
3. The Trustee will present the request before the other Trustees at the next board meeting. A vote/decision will be made and the donor will be contacted.
4. All items donated to the Church become property of the Church. If the Trustees decide a previously donated item is no longer needed, the Trustees will decide the disposition of the item – which may be to discard it, donated to a local thrift store, sell it, etc.
5. Periodically the Trustees will provide a list of needed items including times when we might be planning a flea market, garage sale, etc.

Adopted by Board of Trustees: December 13, 2010

(Date)